

Good Shepherd Catholic Primary FACE Meeting



2 February 2015 Present: Judith Seery - Principal, Terese Shephard APRE, Lesley Parry, CST Parents as per attendance sheet

Agenda Items	Presenter	Outcome		
Facilitator: Judith	TEAM	Minute taker: Terese	Jobs	Timeline
Good Shepherd Prayer	Judith	Prayer for intentions – for others		
Purpose of Meeting	Judith	<ul style="list-style-type: none"> • Purpose of FACE is to build community • Taking on leadership roles e.g. Blessing and Opening in 2013 • Planning and review • Good Shepherd's Way of Being Community – working together, supporting each other 		
FACE Policy	Judith	Give feedback to Judith	Jacinta G Farrah Nanette	
Committees for 2015 Leadership	Judith	<ul style="list-style-type: none"> • Pastoral Care – Jacinta Gelderbloem/Charmaine Chrzescijanski/Megan Alpe/Jess • New babies, special events, support, coffee catch-ups for new parents (mentoring), book in office to communicate needs • Social – Matthew Overitt/Alisha D • Uniform/Tuckshop – Kim Hutchison • Strategic Planning – Carina Tomlinson/ Janice Bogaart/Farrah Anderson • Parents Rep – Carolyn Spinks/Laurie Nicol • Need to talk with Judith re list of parents' names? Voluntary - send note home. Rep for each group (Assisi/MacKillop) or each year level? <p>Parent Reps Assisi 3 - Sam - Carolyn and Carmen Assisi 2 - Rebecca - Laurie & Loretta Assisi 1 - Phoebe - Melissa and Jamee MacKillop 1 – Sandie – Heidi, Alysia</p>	Reporting from 2014 meeting	

		<p>MacKillop 2 – <i>Melissa</i> – Miranda MacKillop 3 – <i>Jessica</i> – Megan Ignatius 1 – <i>Melissa</i> – Rebecca and Farah Ignatius 2 - <i>Prue</i> - Jacinta</p> <ul style="list-style-type: none"> Working Bees – Matthew (social) + David Pilgrim Need one soon for gardens 		
Fundraising		<ul style="list-style-type: none"> Fundraising – Jess & Farrah Organise group of 4-5 parents to meet with Judith 	Other ideas: Disco Christmas Fair	
Strategic Goals	Judith	For 2015 Judith, Terese & Lesley meeting at end of month and will report back afterwards		
Decisions for 2015	Judith	<ul style="list-style-type: none"> Fundraising - planning Christmas Fair- planning Blessing and Opening 2015 of Stage 2 Building 		
Welcome BBQ Friday 6 th from 5pm Mass at 9am	Terese	Need for help: Organising food - Sausages/bread Setting up BYO chairs & drinks Foodworks at Redbank Plaza will donate sausages and bread	Rebecca Carolyn Heidi David	
Library	Terese	Need for help Covering Quarterly Sales for Scholastic – in newsletter for parents to support school	Victoria Miranda Heidi still have some	
Change of Pick up procedures	Judith	Put in place because we need to for safety of children The procedures has only been operating two days – patience is needed. Transport & Main Roads website – Judith will put in newsletter Procedures need to be put in place before school grows Some carpark congestion spilling out onto street Comments and suggestions: - Choice not given	Jo Jacinta Miranda	

		<ul style="list-style-type: none"> - A lot of confusion - Safety – checking parents & children - Time factor - Important to review after a few weeks - Split children into two groups – drop, kiss & go group & parent pick up children - Leave home at 3pm rather than arrive at school at 3pm to stagger pick up - Parent interaction not happening (as a new parent) - Newsletter this week – using the crossing, using the footpaths – don't go behind cars – parents going the wrong way in the carpark – option to park - List of names? - Pick up at top or bottom of steps also – yes but need to let teachers know - Lollipop lady (parents) – Jacinta & others - Nannette will speak with Traffic branch re back up of cars onto Springfield Central Boulevard 		
Dates for 2015	Terese	<p>Calendar Meeting Dates Next - 30th March 1:45pm Two per term + ad hoc as needed Working bees as needed Possible Blessing & Opening – Term 3</p>	Judith will put in newsletter	
Sewing of hands wall hanging	Terese	<p>Where are we up to? Carolyn brought in squares Judith to complete title square One needs to be redone Terese, Carolyn & Laurie to meet for chat</p>	Laurie Nichols / Caroline Spinks / Charmaine Chrzescijanski	
Working Bee	Judith	<p>Weeding gardens – asap Saturday morning/after school?</p> <p>Will have another one with Lindsay to build a few new garden beds & plant along top of rock walls</p>		
Suggestion for Good Shepherd playgroup	Kim and Charmaine	<p>Proposal: New Space in lower level of Ignatius Designing Place About 16 families interested Starting next Friday 13th Feb 9-11am Many families donated toys and equipment Try out first time then need to join Playgroup Qld \$40 + \$2/week Outside + inside activities Need old t-shirts for painting smocks</p>	Kim Hutchison / Charmaine Chrzescijanski	

		<p>Charmaine & Kim meeting with Judith to finalise arrangement</p> <p>Any other new families see Charmaine</p> <p>Information from 2014 Meeting</p> <p>No day set yet</p> <p>Survey will be sent out – ages of chn, interest, suitable day</p> <p>To build community spirit with young families in the area</p> <p>2015 families in school – then take to wider community</p> <p>9am -11am</p> <p>Parents as educators</p> <p>Support for each other</p> <p>\$40 per 12 months (concession)</p> <p>Weekly fee of \$2</p> <p>Room – OSHC facility</p> <p>Use of tuckshop</p> <p>Registration form to be completed</p> <p>Grant – Playgroup needs to be operational for 12 months</p> <p>Access to toys from Playgroup Qld</p> <p>Donation of toys from existing families</p> <p>Setup resources e.g. paint, playdough</p> <p>School resources for physical activity</p> <p>Hopefully start early Term 1 2015</p>		
Suggestions for PD for 2015	Judith	<ul style="list-style-type: none"> • Australian Curriculum/Naplan • Professor Stephen Winn – USQ School of Education • Ideas to support children at school re dealing with their emotions/friendships • Home reading/home activities • Positive Behaviour 4 Learning • Cybersafety – Brett Lee 18 March 	Dates in newsletter	
Parent Information Sessions		<ul style="list-style-type: none"> • Tues 10 Feb @ 6pm • Wed 11 Feb @ 3:30pm • Whole school downstairs first • Then move to classrooms 		
Grants		<p>Need a FACE account</p> <p>Renee Moore – mum has had plenty of experience e.g. Ipswich City Council – to be used for Blessing and Opening in Term 2/3</p>		
Student Protection In-service	Judith	<p>Term 1 Thursday 5 February 2015 at 8.45am</p> <p>Need to do this prior to helping in classrooms</p> <p>Previous people just need to sign form again – Judith will organise</p>	Judith to organise forms	

			for existing parents	
Tuckshop 2015	Amanda	Suggested for 2015 not to have a tuckshop but to have special events days ie Wellbeing day picnic morning tea which went well. Parents thought the concept of the picnic was a great idea		
Uniform Shop	Judith	Time suitable for parents: 8:15 -9-15am – Tuesday is a good day and Thursday	Charmaine / Kim	
Other	Lesley	BCE App – BCE Connect Connects to school calendar Needs to be set up through BCE & Judith Includes map, link to website Calendar items can be pinged		
	Judith	Steering Committee Special welcome to Victoria Laban – new Prep parent who was part of steering committee from 2010 that planned the school		