2 February 2015 Present: Judith Seery - Principal, Terese Shephard APRE, Lesley Parry, CST Parents as per attendance sheet

<table>
<thead>
<tr>
<th>Agenda Items</th>
<th>Presenter</th>
<th>Outcome</th>
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<tbody>
<tr>
<td>Facilitator: Judith</td>
<td>TEAM</td>
<td><strong>Minute taker: Terese</strong></td>
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<tr>
<td>Good Shepherd Prayer</td>
<td>Judith</td>
<td>Prayer for intentions – for others</td>
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<tr>
<td>Purpose of Meeting</td>
<td>Judith</td>
<td>• Purpose of FACE is to build community</td>
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<tr>
<td></td>
<td></td>
<td>• Taking on leadership roles e.g. Blessing and Opening in 2013</td>
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<td>• Planning and review</td>
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<td></td>
<td>• Good Shepherd’s Way of Being Community – working together, supporting each other</td>
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<tr>
<td>FACE Policy</td>
<td>Judith</td>
<td>Give feedback to Judith</td>
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<tr>
<td>Committees for 2015 Leadership</td>
<td>Judith</td>
<td>• Pastoral Care – Jacinta Gelderbloem/Charmaine Chrzescijanski/Megan Alpe/Jess</td>
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<td>• New babies, special events, support, coffee catch-ups for new parents (mentoring), book in office to communicate needs</td>
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<td></td>
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<td>• Social – Matthew Overitt/Alisha D</td>
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<td>• Uniform/Tuckshop – Kim Hutchison</td>
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<td>• Strategic Planning – Carina Tomlinson/ Janice Bogaart/ Farrah Anderson</td>
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<td>• Parents Rep – Carolyn Spinks/Laurie Nicol</td>
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<td>• Need to talk with Judith re list of parents’ names? Voluntary - send note home. Rep for each group (Assisi/MacKillop) or each year level?</td>
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<tr>
<td>Parent Reps</td>
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<td>Reporting from 2014 meeting</td>
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<tr>
<td>Assisi 3 - Sam</td>
<td></td>
<td>Carolyn and Carmen</td>
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<tr>
<td>Assisi 2 - Rebecca</td>
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<td>Laurie &amp; Loretta</td>
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<tr>
<td>Assisi 1 - Phoebe</td>
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<td>Melissa and Jamee</td>
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<tr>
<td>MacKillop 1 – Sandie</td>
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<td>Heidi, Alysia</td>
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</tbody>
</table>
| **MacKillop 2** – *Melissa* – Miranda  
**MacKillop 3** – *Jessica* – Megan  
**Ignatius 1** – *Melissa* – Rebecca and Farah  
**Ignatius 2** – *Prue* – Jacinta |
| --- |
| **Working Bees** – Matthew (social) + David Pilgrim  
**Need one soon for gardens** |

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<tr>
<th><strong>Fundraising</strong></th>
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| **For 2015**  
Judith, Terese & Lesley meeting at end of month and will report back afterwards |

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<tr>
<th><strong>Strategic Goals</strong></th>
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| **For 2015**  
Judith, Terese & Lesley meeting at end of month and will report back afterwards |

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<tr>
<th><strong>Decisions for 2015</strong></th>
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| **Fundraising** - planning  
**Christmas Fair** - planning  
**Blessing and Opening 2015 of Stage 2 Building** |

| **Welcome BBQ**  
Friday 6th from 5pm  
Mass at 9am |
| --- |
| **Need for help**  
Organising food - Sausages/bread  
Setting up  
BYO chairs & drinks  
Foodworks at Redbank Plaza will donate sausages and bread |

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<th><strong>Library</strong></th>
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| **Need for help**  
Covering  
Quarterly Sales for Scholastic – in newsletter for parents to support school |

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<tr>
<th><strong>Change of Pick up procedures</strong></th>
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| **Put in place because we need to for safety of children**  
The procedures has only been operating two days – patience is needed.  
Transport & Main Roads website – Judith will put in newsletter  
Procedures need to be put in place before school grows  
Some carpark congestion spilling out onto street |

**Comments and suggestions:**  
- Choice not given
### Dates for 2015

**Terese**

Calendar  
Meeting Dates  
Next - 30th March 1:45pm  
Two per term + ad hoc as needed  
Working bees as needed  
Possible Blessing & Opening – Term 3

Judith will put in newsletter

### Sewing of hands wall hanging

**Terese**

Where are we up to?  
Carolyn brought in squares  
Judith to complete title square  
One needs to be redone  
Terese, Carolyn & Laurie to meet for chat

Laurie Nichols / Caroline Spinks / Charmaine Chrzescijanski

### Working Bee

**Judith**

Weeding gardens – asap  
Saturday morning/after school?  
Will have another one with Lindsay to build a few new garden beds & plant along top of rock walls

### Suggestion for Good Shepherd playgroup

**Kim and Charmaine**

**Proposal:**  
New Space in lower level of Ignatius Designing Place  
About 16 families interested  
Starting next Friday 13th Feb 9-11am  
Many families donated toys and equipment  
Try out first time then need to join Playgroup Qld $40 + $2/week  
Outside + inside activities  
Need old t-shirts for painting smocks

Kim Hutchison / Charmaine Chrzescijanski
Charmaine & Kim meeting with Judith to finalise arrangement
Any other new families see Charmaine

Information from 2014 Meeting
No day set yet
Survey will be sent out – ages of chn, interest, suitable day
To build community spirit with young families in the area
2015 families in school – then take to wider community
9am -11am
Parents as educators
Support for each other
$40 per 12 months (concession)
Weekly fee of $2
Room – OSHC facility
Use of tuckshop
Registration form to be completed
Grant – Playgroup needs to be operational for 12 months
Access to toys from Playgroup Qld
Donation of toys from existing families
Setup resources e.g. paint, playdough
School resources for physical activity
Hopefully start early Term 1 2015

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<thead>
<tr>
<th>Suggestions for PD for 2015</th>
<th>Judith</th>
<th>Australian Curriculum/Naplan</th>
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<tr>
<td></td>
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<td>Professor Stephen Winn – USQ School of Education</td>
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<td>Ideas to support children at school re dealing with their emotions/friendships</td>
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<td>Home reading/home activities</td>
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<td>Positive Behaviour 4 Learning</td>
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<td>Cybersafety – Brett Lee 18 March</td>
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Parent Information Sessions

- Tues 10 Feb @ 6pm
- Wed 11 Feb @ 3:30pm
- Whole school downstairs first
- Then move to classrooms

Grants

Need a FACE account
Renee Moore – mum has had plenty of experience e.g. Ipswich City Council – to be used for Blessing and Opening in Term 2/3

Student Protection In-service

Term 1 Thursday 5 February 2015 at 8.45am
Need to do this prior to helping in classrooms
Previous people just need to sign form again – Judith will organise

Judith to organise forms

Dates in newsletter
### Tuckshop 2015

**Amanda**

Suggested for 2015 not to have a tuckshop but to have special events days ie Wellbeing day picnic morning tea which went well. Parents thought the concept of the picnic was a great idea.

### Uniform Shop

**Judith**

Time suitable for parents: 8:15 - 9:15am – Tuesday is a good day and Thursday

### Other

**Lesley**

BCE App – BCE Connect
Connects to school calendar
Needs to be set up through BCE & Judith
Includes map, link to website
Calendar items can be pinged

**Judith**

Steering Committee
Special welcome to Victoria Laban – new Prep parent who was part of steering committee from 2010 that planned the school

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For existing parents